



# Workplace Safety & Health Awards 2017- Public Briefing

11 January 2017, 2-5pm



# WSH Awards 2017



## AWARD CATEGORIES:

1. Workplace Safety & Health Risk Management Awards (**will be removed in WSH Awards 2018**)
  2. Workplace Safety & Health Performance Awards
  3. Safety and Health Award Recognition for Projects (SHARP)
  4. Workplace Safety and Health Developer Awards
  5. Workplace Safety & Health Innovation Awards
  6. Workplace Safety and Health Officer Awards
  7. Workplace Safety & Health Awards for Supervisors
- Opening date 12 January 2017
  - Closing Date: 4 April 201 (**No extension**)

*\*Companies are strongly encouraged to sign up for the WSH bulletin at [www.wshc.sg](http://www.wshc.sg) to receive updates for WSH Awards and other WSH-related matters.*

# Summary of Key Changes



Category	Changes in Criteria in 2016	Key changes in 2017
Performance, SHARP, RM and Developer	i) CultureSAFE Evidence-Based Assessment (step 1b): The result from the Evidence-Based Assessment will be used as an evaluation criterion.	i) <b>The result from the Evidence-Based Assessment will remain as an evaluation criterion.</b> ii) <b>Minimum entry criteria for CultureSAFE index: 1.6</b> iii) <b>Revised X Factors Checklist-CultureSAFE related questions will be removed.</b>

# CultureSAFE Evidence-Based Assessment: Eligibility



Scenarios	Actions in 2016	Required Actions in 2017
1	Did Step 1a and 1b in 2016	<p>Do not require to perform Step 1a and 1b again.</p> <p>However, applicant may choose to perform the survey again if they wish.</p>
2	Did Step 1a in 2015	<p>Required to perform both Step 1a and 1b.</p>

# 1. Workplace Safety & Health Risk Management Awards



## INTRODUCTION

This award recognises companies which have attained minimally bizSAFE level 3 and effectively implemented Risk Management to enhance safety and health performance in their organizations.

bizSAFE Star SMEs are advised to participate in the Performance Award category if they meet the criteria. Only one award is given to each organization.

Please note that RM Awards will not be available for application from WSH Awards 2018 onwards. Interested applicants can apply for the bizSAFE Enterprise Exemplary Awards.

For more information about bizSAFE Awards, please visit [www.wshc.sg](http://www.wshc.sg) under 'Awards and Competition' page.

# 1. Workplace Safety & Health Risk Management Awards



## CRITERIA

- a) Non- SME (Not required to have Safety Management System (SMS) by law).
- b) Obtained min. bizSAFE Level 3.
- c) Self Score of Safety and Health Risk Management Implementation Checklist minimally 80%.
- d) Auditor to evaluate applications.
- e) The company has none of the following in 2016 and 2017:
  - I. No reportable accident
  - II. No stop work order
  - III. No pending convictions and WSH prosecution in court

# 1. Workplace Safety & Health Risk Management Awards



## CRITERIA

- f) Completed the X-factor checklist and
- g) CultureSAFE Perception survey and Evidence-Based Assessment (Step 1a and 1b of CultureSAFE cycle) and
- h) Obtain a CultureSAFE index of at least 1.6

Companies who have completed the Perception Survey in 2015 will be required to do both Step 1a and 1b of CultureSAFE cycle for 2017 application

Companies who have completed the Evidence Based Assessment in 2016 does not require to do Step 1a and 1b of CultureSAFE cycle for 2017 application

# 1. Workplace Safety & Health Risk Management Awards



## Important to note

Submission of evidence for this category must include elements of the following elements:

**1) Pragmatic RM:** Focus on practices instead of documents

For example, organisation ensure that on-site conditions are accurately reflected on risk assessment documents.

**2) Upstream Controls:** Go beyond supervision and PPE

For example, organisation employed the use of the hierarchy of controls in all work processes and implement upstream risk controls, thereby reducing risks at source.



# 1. Workplace Safety & Health Risk Management Awards



**3) Personal Risk Factors:** Are personal factors of employees considered for safety critical tasks?

For example, ensuring employees' physical and mental states for higher risk work such as work at heights, or work with flammables and hazardous substances etc.

More information about RM can be found in the revised Approved Code of Practice for RM, which is available on WSH Council's website.

## 2. Workplace Safety & Health Performance Awards (WSHPA)



### INTRODUCTION

WSHPA recognises companies or organizations that have performed well in safety and health through the implementation of sound safety and health management systems.

For joint ventures, the joint venture must be around for at least 3 years with at least 3 ongoing projects which meet all the criteria.

## 2. Workplace Safety & Health Performance Awards (WSHPA)



### CRITERIA- Lagging Indicators

- a) Accident Record: Did not have any accident (including occupational disease) that had caused death or permanent disablement, or that is classified as Dangerous Occurrence, in 2016/ 2017
- b) Did not receive any stop work order in 2016/ 2017
- c) Had an injury rate below 50% of industry organisation's injury rate\*

	<b>Industry</b>	<b>Organisation's Injury Rate in 2015</b>
1	Construction	226
2	Marine	320
3	Manufacturing	203
4	Other sectors	148

*\*Please note the figures are based on a 50% reduction in injury rates of 2015 and it is solely for reference purposes.*

## 2. Workplace Safety & Health Performance Awards (WSHPA)



### d) Lagging Indicators - Reportable accident record:

Scenario 1: Company did not have any reportable accident during its operation for the whole year of 2016 for all projects.

**OR**, Scenario 2: the workplace began its operation within 2016 and achieved 1,500,000 man-hours worked without any accident in 2016 (man-hours worked without any accident in 2017 will not be taken into account).

**OR**, Scenario 3: the workplace had attained at least 1,500,000 man-hours worked without any accident in 2015 and 2016, with at least 750,000 man-hours attained in 2016 (this criteria is also applicable to any workplaces that ended its operation within 2016).

## Scenario 1)

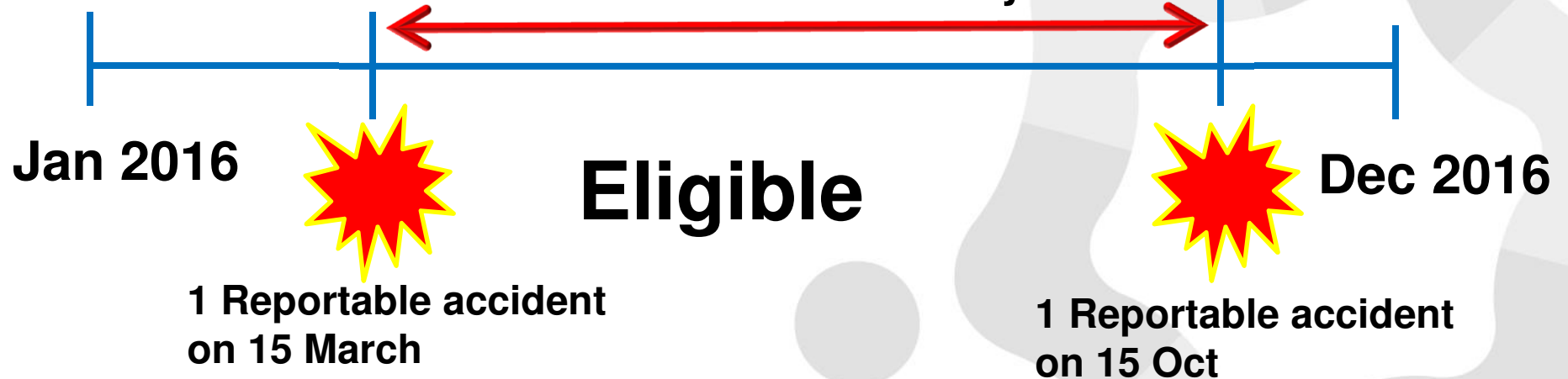


No Reportable Accident



## Scenario 2)

Achieved at least 1,500,000 man-hours worked without any accident



Scenario 2: Companies can apply if they meet 1.5 million man hours from 16 March to 15 Oct 2016.

# Scenario 3)



Achieved at least 750,000 man-hours worked without any accident

**Must achieved** at least 750,000 man-hours worked without any accident



1 Reportable accident on 15 May

**Eligible**

Companies can use previous year record from 1 Jan 2015 to 31 Dec 2015 but must achieve at least 750,000 man hours in 1 Jan 2016 to 14 May 2016.

## 2. Workplace Safety & Health Performance Awards (WSHPA)



### e) Loss time injury – Bonus Criteria

Track records of loss time injury will be taken into consideration as bonus criteria

#### Definition of loss time injury

- Any work-related injury where the worker does not return to work the following workday
- Exclusion example:
  - Worker was injured on Day 1
  - He was given time off on Day 1
  - He returned to work on Day 2

## 2. Workplace Safety & Health Performance Awards (WSHPA)



### CRITERIA- Leading Indicators

- a) Completed the X-factor checklist and
- b) CultureSAFE Perception survey and Evidence-Based Assessment (Step 1a and 1b of CultureSAFE cycle) and
- c) Obtain a CultureSAFE index of at least 1.6

Companies who have completed the Perception Survey in 2015 will be required to do both Step 1a and 1b of CultureSAFE cycle for 2017 application.

Companies who have completed the Evidence Based Assessment in 2016 does not require to do Step 1a and 1b of CultureSAFE cycle for 2017 application.



## 2. Workplace Safety & Health Performance Awards (WSHPA)



- c) Completed the ConSASS/OSHMS Checklist with minimum of achieving a Band III score in at least 70% of all elements in the checklist.
- Should a company intend to indicate ‘not-applicable’ in certain elements within the checklist, evidence must be provided to prove that the item is indeed “not applicable” for the company.
- If the workplace attains a score of 70% or more from the self-scoring of the checklist, companies can consider contacting one of the organizations which provide auditing services to evaluate their application.
- Please note that all application are to use the **enhanced ConSASS/OSHMS checklist**.

## 2. Workplace Safety & Health Performance Awards (WSHPA)



- Please note that achieving a Band III score in at least 70% of all elements in the checklist is the **minimum criteria**, in the process of evaluation, the organiser will review all the scores from Band I to Band IV.
- Therefore, companies are strongly encouraged to attempt all the elements in Band IV in order to achieve a higher overall score.
- **Note: companies must use the checklist to audit the company's corporate-wide system and auditors must check the key work functions of the company, e.g. the corporate office of a company conducting off-shore work is not acceptable and will have to be re-audited**

## 2. Workplace Safety & Health Performance Awards (WSHPA)



For Band I - 2.1.1 in ConSASS/OSHMS Checklist , Auditors are encouraged to look into:

- The RA of core activities, and not just low risk activities, of their occupiers.
- The upstream risk assessment approaches, such approaches should look at the elimination and substitution stages, and not just about PPE and admin controls.

## 2. Workplace Safety & Health Performance Awards (WSHPA)



For Band II - 2.1.3, Auditors are encouraged to look into:

- RA for human risk factors.
- Companies can refer to the Guide to Total WSH for guidance on taking into account of individual health risk factors when doing risk assessment. E.g. examples of individual health risk factors and a sample RA for cashier duties.
- The Guide also provided an example using diabetes employees to illustration the steps that could be taken early for these employees to mitigate health risks at work.

# 2. Workplace Safety & Health Performance Awards (WSHPA)



## Construction Safety Audit Scoring System (ConsASS) Audit Checklist

Dated: 12 Apr 2013

BAND	S/No.	Guidance notes and standard specifications	Audit Question	DR/IP/PI	Results			Auditor's Remarks
					Yes	No	NA	
I	2.1.1	The organisation shall establish, implement and maintain a procedure(s) for the ongoing hazard identification, risk assessment, and determination of necessary controls. (SS506 : 2009 Specifications - 4.3.1)	Does the project have a risk management (i.e. include hazard identification and risk assessment) procedure? <i>Check procedure for evidence.</i>	DR				
I	2.1.2		Does the project establish a Risk management/Risk assessment team? <i>Check project chart / appointment letters / Risk assessment for evidence.</i>	DR				Final Score: / 2
II	2.1.3	The procedure(s) for hazard identification and risk assessment shall take into account: a) routine and non-routine activities; b) activities of all persons having access to the workplace (including contractors and visitors); c) human behaviour, capabilities and other human factors; d) identified hazards originating outside the workplace capable of adversely affecting the safety and health of persons under the control of the organisation within the workplace; e) hazards created in the vicinity of the workplace by work-related activities under the control of the organisation; f) infrastructure, equipment and materials at the workplace, whether provided by the organisation or others; (SS506: 2009 Specification - 4.3.1)	Does the procedure for hazard identification and risk assessment take into account: a) routine and non-routine activities? <i>Check procedures for evidence.</i>	DR				
II	2.1.4	The procedure(s) for hazard identification and risk assessment shall take into account: a) routine and non-routine activities; b) activities of all persons having access to the workplace (including contractors and visitors); c) human behaviour, capabilities and other human factors; d) identified hazards originating outside the workplace capable of adversely affecting the safety and health of persons under the control of the organisation within the workplace;	Does the procedure for hazard identification and risk assessment take into account: b) activities of all persons having access to the workplace (including contractors and visitors)? <i>Check procedures for evidence.</i>	DR				

## 2. Workplace Safety & Health Performance Awards (WSHPA)



- Construction companies or worksites need not engage an organization providing auditing services if they pass Band III in all the elements for ConSASS from October 2016 onwards.
- Their ConSASS scores must be awarded by an organization providing Workplace Safety And Health auditing services acceptable to the Occupational Safety And Health Division.
- bizSAFE Exemplary and Partner Awards to be an alternative pathway for WSH Performance Awards:

Applicants who did well in bizSAFE Exemplary awards for 3 consecutive years will be recommended to apply for the Performance Awards.

### 3. Safety and Health Award Recognition for Projects (SHARP)



#### **INTRODUCTION**

The SHARP Award recognizes projects or worksites that have good safety and health performance and workplace safety and health management systems. This includes large-scale projects that mobilise significant manpower and have shown their ability to manage WSH on a project-level. Examples of winners of this award would be shipyards' projects, construction worksites and large workplaces within an organization.

Workshops and term contracts do not qualify as a large project and therefore encouraged to go for a company-level Performance award.

### 3. Safety and Health Award Recognition for Projects (SHARP)



#### CRITERIA

- a) Same requirement as WSHPA. Each individual project should have its own ConSASS/OSHMS scores as well as CultureSAFE index
- b) Obtain a CultureSAFE index of at least 1.6

Companies who have completed the Perception Survey in 2015 will be required to do both Step 1a and 1b of CultureSAFE cycle for 2017 application.

Companies who have completed the Evidence Based Assessment in 2016 does not require to do Step 1a and 1b of CultureSAFE cycle for 2017 application.

- c) Project with 400,000 manhours or more



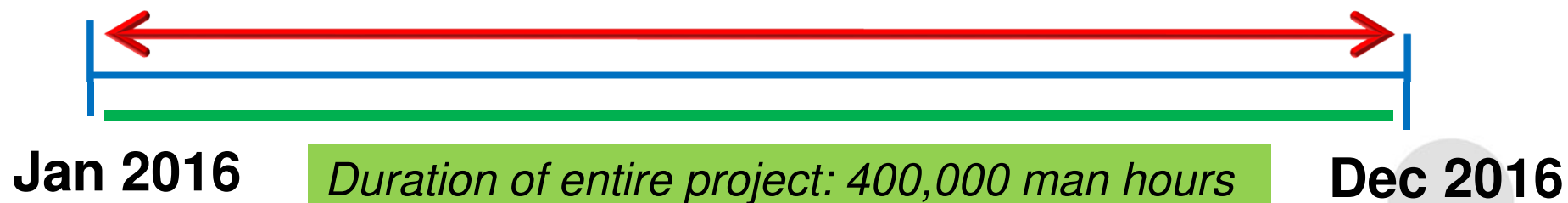
### 3. Safety and Health Award Recognition for Projects (SHARP): Project manhours



#### Scenario 1)

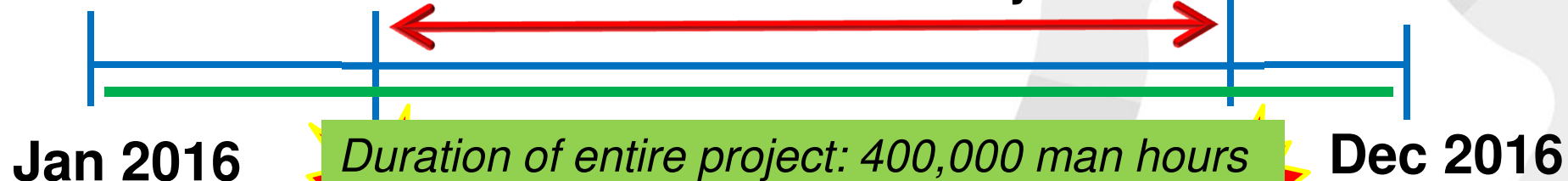
**Eligible**

**No Reportable Accident**



#### Scenario 2)

**Achieved at least 1,500,000 man-hours worked without any accident**



1 Reportable accident  
on 15 March

**Eligible**

1 Reportable accident  
on 15 Oct

### 3. Safety and Health Award Recognition for Projects (SHARP)



#### CRITERIA

- c) Project attains injury rate equal or below 25% of its **project** injury rate
  
- d) Organisation attains injury rate equal or below 50% of industry organisation's injury rate\*

	Industry	Organisation's Injury Rate in 2015	Project's Injury Rate in 2015
1	Construction	226	57
2	Marine	320	80
3	Manufacturing	203	51
4	Other sectors	148	37

*\*Please note the figures are based on a 50% reduction in injury rates of 2015 and it is solely for reference purposes.*

### 3. Safety and Health Award Recognition for Projects (SHARP)



#### Multiple projects within an organisation

- For multiple projects within an organisation, scores for the documentation element can be the same but physical compliance and interview with staff should not have the same scores as factors such as number of staffs varied across projects.
- Each auditor is only allowed to audit up to 3 projects from the same organisation.

# Difference between WSHPA and SHARP

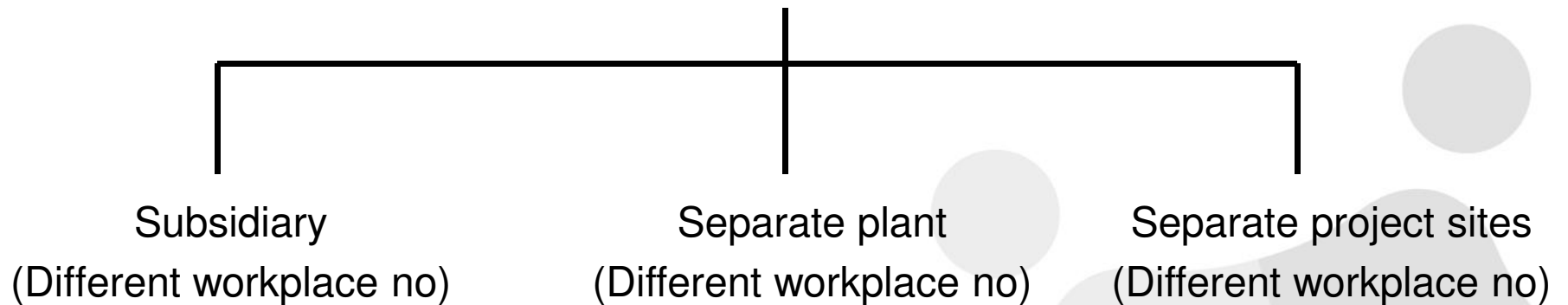


- Application for WSHPA covers the whole organization, i.e. all the projects, worksites, etc whilst application for SHARP covers a single project, worksite, etc, managed by the organization.
- An organization can apply for WSHPA covering all its projects or worksites and also for SHARP for a particular project.
- The project, worksite or workplace submitted for this award must not be a combination of various projects, worksites or workplaces of an organization.

# Difference between WSHPA and SHARP



## Parent company (UEN)



1 ACRA number, 1 Performance  
ACRA Number (aka UEN) - 9 digits or 10 digits + a alphabet

1 workplace number, 1 SHARP (Except for Shipyard)  
Workplace number- UEN + 4 digit 123456789D1234

### 3. Safety and Health Award Recognition for Projects (SHARP)



#### Special note on auditing organisation

Please note that the same auditing organization can only provide audit service for a company up to 2 consecutive years. Another auditing organisation must be appointed for the 3<sup>rd</sup> year. This will commence from WSH Awards 2010, i.e. companies will need to re-appoint a new auditing organisation from 2012.

## 4. Workplace Safety and Health Developer Awards



### INTRODUCTION

This award recognizes developers who play an active role in ensuring good workplace safety and health practices among their contractors.

## 4. Workplace Safety and Health Developer Awards



### CRITERIA FOR WSH DEVELOPER/OWNER AWARD

- a) No fatal accident in all projects in 2016 up to time of award in 2017
- b) At least 3 entries win the WSHPA or SHARP in 2017. For developers with fewer than 3 entries, at least 2 entries must win the WSHPA or SHARP award for 2 consecutive years
- c) Demonstrates commitment to WSH in managing projects ( for e.g. Safety Policy and Safety Organization)
- d) Demonstrates a robust Contractors Safety Management (CSM) system and highlighting safety outcomes of contractors, and



## 4. Workplace Safety and Health Developer Awards



### CRITERIA FOR WSH DEVELOPER/OWNER AWARD

- e) Demonstrates that the projects have adopted the concept of design for safety in any Safety Management Programme.

For the guidelines on design for safety concept, please refer to the Workplace Safety and Health Council website.

Please note that elements of Dfs will be included in WSH Developer Awards 2018.

## 4. Workplace Safety and Health Developer Awards



### CRITERIA FOR WSH DEVELOPER/OWNER AWARD

- f) Completed the X-factor checklist and
- g) CultureSAFE Perception survey and Evidence-Based Assessment (Step 1a and 1b of CultureSAFE cycle) and
- h) Obtain a CultureSAFE index of at least 1.6

Companies who have completed the Perception Survey in 2015 will be required to do both Step 1a and 1b of CultureSAFE cycle for 2017 application.

Companies who have completed the Evidence Based Assessment in 2016 does not require to do Step 1a and 1b of CultureSAFE cycle for 2017 application.

## 5. Workplace Safety & Health Innovation Awards



### INTRODUCTION

The Workplace Safety & Health Innovation Award recognises companies for their commitment and efforts in eliminating or controlling workplace safety and health (WSH) hazards as well as innovative solutions which improve safety and health outcomes.

Award winners will share their WSH practices and control solutions in our efforts to promote WSH excellence in all workplaces.

## 5. Workplace Safety & Health Innovation Awards



### CRITERIA

- a) WSH solutions and practices for hazards such as chemicals, noise, work at height, ergonomics, etc.
  - Applicants must submit effective Risk Control Measures which do not create or lead to new risks that are not well managed.
  - Applicants who can show a solution that eliminate the risks and can potentially be translated industry-wide will gain more points.
- b) Project led by teams comprising employees
- c) Creativity and innovativeness of the control solutions
- d) Eliminate or effectively control the hazard and / or significantly reduce the risk
- e) Should not infringe any copyright and / or patent law.

## 5. Workplace Safety & Health Innovation Awards



- f) The control solution have been implemented for at least six months. No reportable solution-related accident/incident in the workplace following implementation of the control solution.
- g) No stop work order, remedial order, composition fine or prosecution for control solution related contraventions in the preceding one year at the time of application.
- h) Control solutions may be in the form of engineering measures or implementation of safety systems that eliminate or effectively control the hazard and/or significantly reduce the risk.

## 5. Workplace Safety & Health Innovation Awards



### ADMINISTRATION

- All applications will be evaluated by the five organisations below
- Please submit your application to the correct organization according to your industry

Industry	Submit application to
<b>Construction</b> (Factory Number begins with B)	<b>Singapore Contractors Association Ltd (SCAL)</b>
<b>Shipbuilding &amp; ship repair</b> (Factory Number begins with S)	<b>Association of Singapore Marine Industries (ASMI)- Closed</b>
<b>Manufacturing</b> (Factory Number begins with F)	<b>Singapore Manufacturing Federation (SMF)</b>
<b>Processing</b>	<b>Association of Process Industry (ASPRI)</b>
<b>Logistic and Transportation</b>	<b>Singapore Logistics Association (SLA)</b>
<b>Others</b>	<b>Workplace Safety and Health Council (WSHC)</b>

## 5. Workplace Safety & Health Innovation Awards



- A judging convention will be held for each category for selected teams to present their projects to a panel of judges
- Maximum of 3 winning teams in each category will receive the WSH Innovation Awards at national level

## 6. Workplace Safety and Health Officer Awards



### INTRODUCTION

This award recognises exemplary performance and valuable contributions by registered WSHOs in cultivating safe and healthy workplaces in Singapore.

The applicant will be assessed on the safety and health performance of the organization he or she helped to achieve.

His or her contribution to the community also plays an important part in considering whether the applicant receives the award.



## 6. Workplace Safety and Health Officer Awards



### Criteria

- a) A registered and practicing WSHO
- b) Worked in the organization as a WSHO for at least two years
- c) Played a key role in developing and executing WSH and/or risk management programmes to improve the organization's WSH practices and standards
- d) Organisation met the following criteria in 2016:
  - No fatal accident
  - No permanent disability
  - No dangerous occurrence
  - No stop work order
  - No investigation, conviction or prosecution (including pending) of the workplace with regard to matters concerning the workplace under the Workplace Safety and Health Act or Work Injury Compensation Act or any other governmental regulations.

## 6. Workplace Safety and Health Officer Awards



- e) Organization is a WSHPA or SHARP winner for 3 years or more consecutively.
- f) Hall of Fame – for WSHO that has achieved WSHO Award for 4<sup>th</sup> year consecutively.
- g) Contributed to the industry in at least one of the following ways:  
**(subjected to verifications and endorsement of the company/ organization):**
  - Presented papers in WSH seminars.
  - Helped other organizations to develop or improve on WSH.
  - Wrote WSH research papers, articles, books, etc.
  - Active member in national WSH campaign committees.
  - Served at least 2 terms as a member of working committees such as ASMI, SCAL, SISO.
  - Served in technical committees or work groups in developing WSH codes or standards in organizations like SPRING and WSH Council.

## 6. Workplace Safety and Health Officer Awards



- All WSHO Award applicants should submit two 200-word write-ups with examples of how they have managed to improve WSH practices in (a) the workplace and (b) in the industry.
- Similar to WSH Awards 2016, Applicants are to submit their application forms to SISO for evaluation
- Shortlisted applicants will be asked to present their portfolios to a panel of judges comprising of MOM, WSHC & SISO.

# 7. Workplace Safety & Health Awards for Supervisors



## INTRODUCTION

This award recognises supervisors who take care of workers under their charge by improving the safety and health performance in their workplaces.

## 7. Workplace Safety & Health Awards for Supervisors



### CRITERIA

- a) Supervisors eligible for the Awards must be in charge of at least 5 workers
- b) All of the workers supervised did not have an accident in the year 2016 and 2017 (till time of Award)
- c) Worked at least 2 years in the organization as a supervisor
- d) Attended at least one WSH course at the supervisor level
- e) Active in WSH programmes / committees / Innovation Teams.
- f) Preferably, winner of the organization's WSH recognition programme for supervisors
- g) Any other evidence of the applicant's ability and commitment to the safety and health of supervised workers

## 7. Workplace Safety & Health Awards for Supervisors



### **BONUS CRITERIA**

- a) Applicant came from a workplace which has met the following criteria:
- No fatal accident
  - No permanent disability
  - No dangerous occurrence
  - No stop work order
  - No investigation, conviction or prosecution (including pending) of the workplace with regards to matters concerning the workplace under the Workplace Safety and Health Act or Work Injury Compensation Act or any other governmental regulations.
- b) Applicant's organization is a WSHPA or SHARP winner

# 7. Workplace Safety & Health Awards for Supervisors



## ADMINISTRATION

- All applications will be evaluated by the four organisations below. Please submit your application to the correct organization according to your industry.

Industry	Submit application to
<b>Construction</b> (Factory Number begins with B)	<b>Singapore Contractors Association Ltd (SCAL)</b>
<b>Shipbuilding &amp; ship repair</b> (Factory Number begins with S)	<b>Association of Singapore Marine Industries (ASMI)</b>
<b>Manufacturing</b> (Factory Number begins with F)	<b>Singapore Manufacturing Federation (SMF)</b>
<b>Others</b>	<b>Workplace Safety and Health Council (WSHC)</b>

## 7. Workplace Safety & Health Awards for Supervisors



- An interview session to a panel of judges will be held for each category.
- Maximum of 3 supervisors in each category will receive the WSH Awards for Supervisors at national level.



# Workplace Safety & Health Awards 2017 Application Process



## Acknowledgement form

- An acknowledgement form will be included in the application form.
- WSHC office will endorse the form and send it back (via fax/email) to all applicants to confirm submission of documents.

## Unsuccessful applications

- All will be notified of Awards application outcome.
- Winners to be notified through email with follow-up actions to be taken.
- Applications that fail to win an Award will also be notified.
- Commendation winners for all categories- A commendation letter will be sent to all applicants who have initially met the minimum qualifying criteria, but may not have won an award after checking through audit scores.

## Appeals

- There will be no appeals. Applicants have to ensure that all submitted documents are correct at the point of submission.

# Workplace Safety & Health Awards 2017 Application Process



## Other areas to be considered

- Other violations such as compound fines, reporting violations, demerit points will also be evaluated.
- Ongoing investigations for any WSH-related matters
- Incidents which involved in high profile accidents that will cast doubt on the company's safety performance will also be considered during evaluation.

# Workplace Safety & Health Awards 2017 Application Process



## Other areas to be considered

- Number of MC days for reportable incidents
  - There will be no further changes allowed for MC days for incidents that have been reported and if time has exceeded beyond 10 days since the incident has happened.
    - For instance, if worker had taken 4 days of MC and reported as such, the company cannot amend the record to 2 days of MC and 2 days of light duty if the incident has occurred more than 10 days ago.
    - All incidents as per MOM's iReport will be taken as correct and no changes can be made, following the close of the application in 4 April 2017. If companies believe that there could be errors, changes are expected to be made by 4 April 2017.
    - Companies must also remind their subcons to make the correct report and amendments before the closure of Awards 2017.

# Workplace Safety & Health Awards 2017 Application Process



## Accident reporting: Accumulative MC days

- Current definition for reportable accidents: *the person was granted more than 3 consecutive days of sick leave by a registered medical practitioner for that injury.*
- Clearer definition: 'Accumulative MC days' method would be adopted
  - Example: 2 days of MC + 9 Day of light duties, after an interval revisit the doctor and granted another 2 days of MC (for the same injury).
  - In the case above, the total number of MC days will be considered as 2+2 days= 4days of MC, which constitute as a reportable accident.

# Workplace Safety & Health Awards 2017- Quality of audits



## Review of auditors' performance

- Spot checks will still be done on at least one audit form from each auditor in the WSH Awards 2017. These checks will continue to be performed yearly over various selection criteria.
- Auditors found to have done a poor job in the audit will not be selected for WSH Awards 2017, and companies may be required to re-do the audit.

# Workplace Safety & Health Awards 2016- Quality of audits



## General findings of audits' quality from WSH Awards

- Marks were awarded although there were
  - Unclear/insufficient evidence provided and/or
  - Irrelevant evidence provided
- Auditors did not interview the minimum number of personnel for evidence, reports not attached
- Auditor refers to the same document repeatedly to support most band II, III and IV questions.

# Additional tabulation for ConSASS and OSHMS Audit Checklist



## Mean Score tabulation

S/No.	System Elements	BAND			
		I	II	III	IV
1	OSH Policy	100%	100%	100%	100%
2.1	Planning for hazard identification, risk assessment and risk control	100%	75%	60%	
2.2	Legal and other requirements	100%	100%	100%	100%
2.3	Objectives	100%	100%	50%	
2.4	OSH Management Programme(s)	100%	100%	80%	50%
3.1	Structure and responsibility	100%	100%	100%	100%
3.2	Training, awareness and competence	75%	60%	71%	
3.3	Consultation and communication	100%	62%	73%	
3.4	Documentation	100%	100%	100%	100%
3.5	Document and data control	100%	100%	100%	100%
3.6	Operational control	100%	76%	88%	33%
3.7	Emergency preparedness and response	100%	70%	88%	100%
4.1	Performance measurement and monitoring	100%	89%	100%	60%
4.2	Accidents, incidents, non-conformances and corrective and preventive action	100%	83%	67%	
4.3	Records and records management	100%	100%	100%	100%
4.4	Audit	100%	75%	83%	67%
4.5	Management review	100%	83%	80%	50%
No of Total element score 70% and above		17 / 17	15 / 17	12 / 17	7 / 17
% of Total element score 70% and above:		100%	88%	71%	41%
Mean Score in each band:		98.5	86.6	84.7	56.4



THANK YOU

