

## Safe Driving at Work

Driving safely for work is possible. Drivers and riders who spend most of the day on the road as part of work should observe safety on the road and remain vigilant at all times.

Employers also play a key role in ensuring the safety and health of their employees who drive or ride for/at work. Organisations are encouraged to communicate the message of driving/riding safety to all their drivers and riders.

Singapore Power Limited (SP Ltd) is one organisation that exemplifies commitment to ensure their employees and contractors stay safe on the roads. Through a multi-pronged approach, SP Ltd engages these stakeholders and drives the message on the importance of driving and riding safety across to them. As a result, SP Ltd saw a significant reduction in work-related traffic lost-time injuries. These approaches are shared in the following, and companies are encouraged to adopt those practices that are relevant and applicable to their work processes and workplaces.

### Communication

- Supervisor will brief all new field staff on WSH hazards and control measures prior work commencement.
- Supervisor will also conduct quarterly briefings to all field staff to reinforce WSH messages and good practices.
- Safety briefings are conducted prior work deployment on days with inclement weather e.g. heavy rain
- Regular communication to all field staff to promote safe driving tips.

### Vehicle Inspection

- A vehicle checklist was developed for monthly inspection to ensure that the vehicle is in good operating condition.

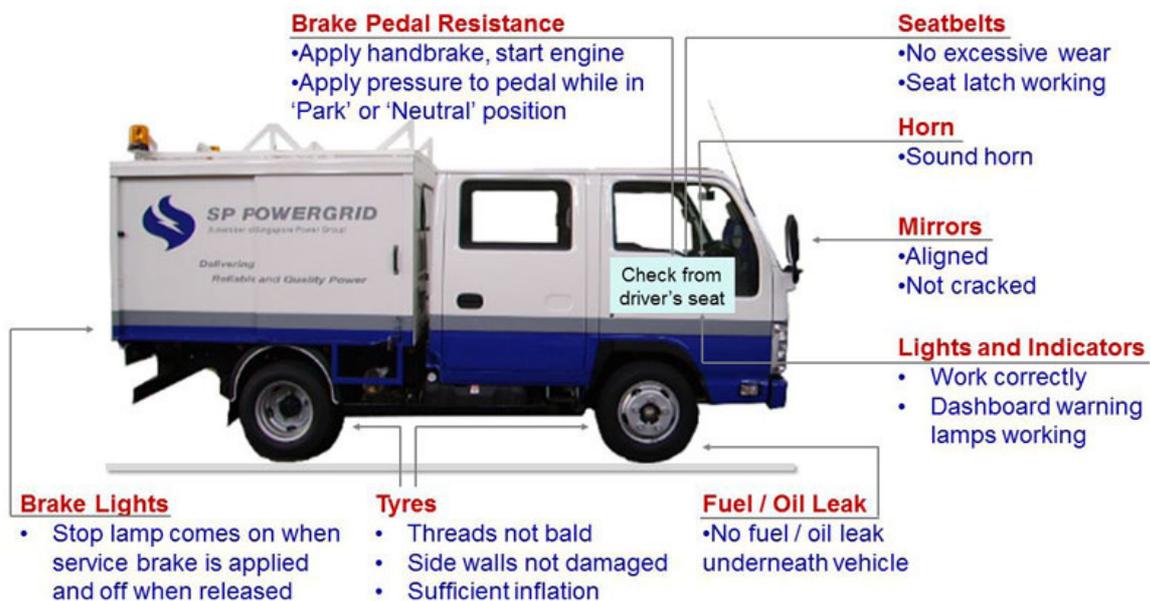


Figure 1: Vehicle-check points.

**Training**

- All field staff are required to attend defensive driving/riding course periodically as part of new or refresher training.
- For staff<sup>1</sup> who had been involved in serious lost-time accidents, they are required to undergo driving/riding assessments to hone their driving/riding skills.

**Risk Assessment (RA)**

- Following each work-related traffic accident, the RA is reviewed and revised (where appropriate).
- Any new control measure devised are implemented and communicated to all field staff e.g. using three-wheeler motorcycles in place of two-wheeler ones as a safer mode of transport (Trial stage for SP Ltd currently).

---

<sup>1</sup> The staff must be recovered fully from any injury and/or trauma sustained, and is certified medically and physically fit.

**Acknowledgement**

The WSH Council would like to thank Singapore Power Limited for their valuable assistance in this bulletin and the sharing of their company good practices with the industry.